

April 2023

# Crown reserve management news Crown land managers

Department of Planning and Environment



*Dungog Common Recreation Reserve – R1038088*



**Melanie Hawyes, Deputy Secretary,  
Crown Lands Group**

## Message from the Deputy Secretary

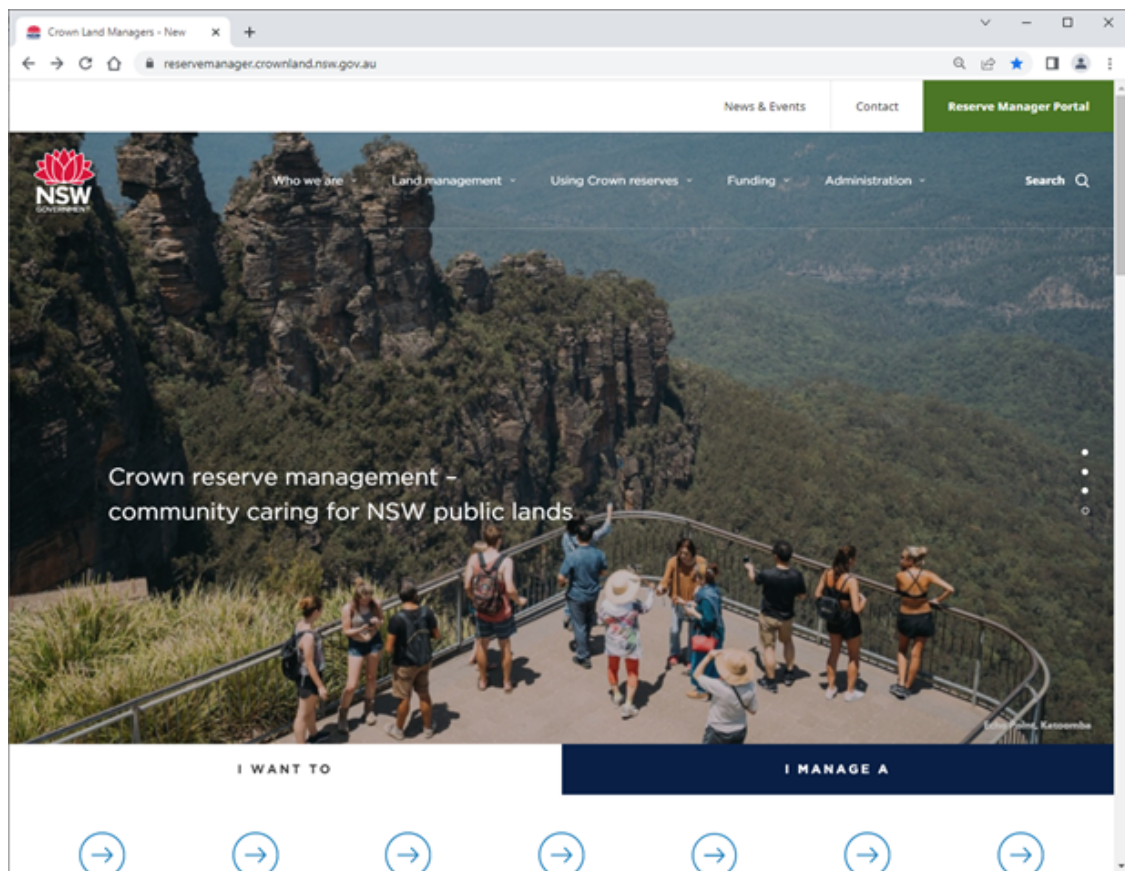
Welcome to the first non-council Crown land manager Newsletter for 2023.

We look forward to supporting our new Minister, The Honourable Stephen Kamper MP, Minister for Small Business, Lands and Property, Multiculturalism and Sport.

This newsletter highlights the great resources available to you on the [Reserve Manager](#) website, compliance reminders, available training webinars and upcoming online workshops and the recently awarded \$16.3 million for Crown land upgrades through the Crown Reserve Improvement fund. We also look at what has helped the Byrangery Grass Reserve to continue to do what they do for over 30 years. I hope you will find this newsletter both interesting and beneficial to your work as Crown land managers.

I would like to extend my sincere thanks to you all for your commitment to managing Crown land and we look forward to working with you in 2023.

## View our latest website updates



The [Reserve Manager](#) website is regularly updated to better support our partner Crown land managers in their roles. We have added a new [Holding Events](#) section, as well as updates to the [Building and development](#), and [CLM Online Induction module](#).

The website is home to all the essential information for managing a Crown reserve. Some of the key information and resources you will find are:

- Leases & licences
- Training webinars and e-tutorials
- Health and Safety
- Templates and guides
- Compliance support
- Risk management
- Access to the Reserve Manager portal



Save the website to your favourites, make use of the print-friendly webpages, and be assured you are using the most up-to-date template.

## Reserve profile: Byrangery Grass Reserve – a natural beauty



*Open day at Byrangery Grass reserve*

Byrangery Grass Reserve is a 15-hectare leafy bushland, just a short half-hour drive from Byron Bay. For over 30 years the volunteer managers have followed a simple mantra for bush rehabilitation at site - create the conditions in which the reserve can look after itself!

Hear about what is at the heart of the reserve – an activist history, how the diversity of the site has given refuge to endangered animals, and the benefits of long-term planning.

Read more [here](#).

## Share your stories

Sharing stories is a great way to learn from each other and recognise the hard work and dedication of Crown reserve management in providing benefits to your communities. If you would like to share your story, please email us at [reserves@crowland.nsw.gov.au](mailto:reserves@crowland.nsw.gov.au)

## Funding program updates



*Freemans Reach School of Arts Hall after 2021/22 CRIF upgrades.*

## **\$16.3 million for Crown land upgrades**

A range of repairs and enhancements across Crown reserves will be undertaken as part of the annual Crown Reserves Improvement Fund (CRIF). This year's fund will support 262 projects totalling \$16.3 million, invested into caravan parks, commons, showgrounds and other types of reserves.

Details on the successful projects and a summary of funding allocations are available on the [Reserve Manager website](#). The funding provided will continue to benefit our communities, boost our economy and contribute to the cultural, sporting and recreational life of our regions.

The CRIF is a competitive grant program with applications assessed on merit. To find out more about the assessment criteria for the 2022-23 program, please view the [2022-23 CRIF Guidelines](#).

The next funding round is expected to be open mid-year so Crown land managers should start thinking about plans and gathering quotes for projects that meet published CRIF criteria.

Crown Lands provides a range of [guidance materials](#), including assessment criteria to assist applicants with funding submissions. [Contact us](#) for more information.

## **Other funding opportunities**

Maintaining and developing Crown reserves costs money. As a Crown land manager, you're responsible for managing the ongoing financial viability of your reserve. There are various funding options available for development and maintenance projects and to improve land and facilities.

[NSW Government grants and funding](#) is a great place to start. And don't forget to check out the [Funding](#) page on the Reserve manager website.

## **Conflicts of interest annual reminder**



It is time to ensure your Board's conflicts of interest are updated.

Remember a conflict of interest may occur if an interest or activity influences or appears to influence the ability of a Board Member to exercise objectivity.

For templates and steps on how to deal with conflicts of interest follow this [link](#) to the Reserve Manager website.

## Annual reporting reminder



Don't forget your compliance requirement to submit your Annual Report if you have not already done so.

If you require assistance, there is support available:

- [Annual reporting e-tutorial](#) an 11-minute video on submitting a report online
- [Reporting](#) on the Reserve Manager website – your primary source of reference
- [Quick Reference Guide – Logging onto the Portal](#) (PDF 101kb) - this guide will assist with technical issues you may have logging into the Portal
- [Quick Reference Guide – Submitting an Annual Report](#) (PDF 348kb) - this guide provides step-by-step assistance in completing the report submission
- [Reporting Requirements](#) webinar (40 minutes). You may need to enter your email address to gain access to the webinar.

Phone the Business Centre on 1300 886 235 or email [clm.info@crownland.nsw.gov.au](mailto:clm.info@crownland.nsw.gov.au)

## Give your feedback on reserve management





Norah Head Lighthouse - R1003869

Have your say to help improve how we support Crown land managers in their roles. Please complete this short, 5-minute [survey](#) to provide your feedback.

The survey will contribute to a Crown land manager review which aims to encourage greater community involvement in reserve management, encourage more collaboration and enhancement of reserve administration.

## Register for reserve manager online training

3 May 2023 4-5pm Asset Management (webinar)  
4 May 2023 3-5pm Asset Management (online interactive)  
8 May 2023 3-5pm Aboriginal Heritage and Cultural Tourism (online interactive)  
9 May 2023 3-5pm Using Crown reserves: compliance matters (online interactive)  
10 May 2023 3-5pm Should I stay or go? Succession planning (online interactive)

[Register](#) for the following online webinars and workshops.

### Webinar and online interactive session – what's the difference?

A *webinar* is like a classroom on the internet. The instructor, the only one with their camera and microphone on, will go through the information and offer opportunity at the end for questions.

*Online interactives* are small groups with a chance to participate and ask questions throughout with your cameras and microphones on.

### Join us at a training session in Orange

Prefer face-to-face training? Join us for a session in Orange, 10am-3pm on 24 May 2023. The session will cover strategic planning, managing risks on Crown reserves, using the reporting portal, including recording risks, and lots of opportunity for questions.

[Register to attend](#)

## Nominate to join a Crown reserve community board

Do you know anyone who would be suitable to get involved in managing Crown reserves? Applications are now open for the following community boards:

**North Coast**

- Gundurimba Flood Refuge Reserve Land Manager
- Kalang Public Hall Reserve Land Manager
- Glenreagh Public Recreation Reserve Land Manager
- Hanging Rock Hall Land Manager
- Iluka Koala Reserve Land Manager
- Green Pigeon Community Centre (R91367) Reserve Land Manager
- Rous Mill Recreation Reserve Land Manager

### **Metropolitan**

- Mt St Joseph Land Manager
- Blaxland Crossing Recreation and Rest Ground Land Manager

### **South East & Tablelands**

- Nerrigundah Tennis and Recreation Land Manager
- Tathra Forest Wildlife Reserve Land Manager
- Tantawanglo Recreation Reserve Land Manager

### **New England & North West**

- Pretty Gully Protection of Native Flora Reserve Land Manager
- Moore Creek Reserve Land Manager
- Ebor Conservation and Recreation Reserve Land Manager
- Long Plain Public Hall & Recreation Reserve Land Manager

### **Riverina & Murray**

- Daysdale Recreation Reserve Land Manager
- Pucawan Recreation Reserve Land Manager
- Bectric Recreation Reserve Land Manager
- Wallarobie Recreation Reserve Land Manager
- Dirnaseer Public Hall Land Manager
- Bungowannah Public Hall Land Manager
- Ardlethan Recreation Reserve Land Manager

### **Central West & Orana**

- Dubbo Community for Non - Profit Making Organisation (R93699) Reserve Land Manager
- Orana Pistol Club Land Manager
- Brocklehurst Horse and Pony Club Reserve Land Manager
- Rawsonville Recreation Reserve Land Manager
- Eumungerie Recreation Reserve Land Manager
- Ballimore Recreation Reserve Land Manager

Visit the [Reserve Manager website](#) for more information and to apply.

## **Contact**

Council Crown land managers: [council.clm@crownland.nsw.gov.au](mailto:council.clm@crownland.nsw.gov.au)

Non-council Crown land managers: [reserves@crownland.nsw.gov.au](mailto:reserves@crownland.nsw.gov.au)

Phone: 1300 886 235

[www.reservemanager.crownland.nsw.gov.au](http://www.reservemanager.crownland.nsw.gov.au)

You are receiving this email if you are appointed as a member of Crown land manager organisation or if you have subscribed to receive updates from Crown Lands.

We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.



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