

# Conditions of use and privacy information

The following information outlines the conditions of use and privacy information of the Reserves Administrator Register (the Register). For more information on the Register visit the [Reserve Manager website](#)

The information you provide when joining the NSW Crown Reserves Administrator Register (the Register), including personal information, must be true and correct.

By using this site, you agree:

1. not to transmit any information which is indecent, obscene or pornographic;
2. not to use the website to conduct any illegal activity or solicit the performance of any illegal activity;
3. not to spam your contribution to the website by sending multiple copies or versions of it;
4. not to contribute material to the website that contains or links to any commercial advertising material;
5. not to attempt to modify, adapt, translate, sell, reverse engineer, decompile or disassemble any portion of the website;
6. not to tamper with other persons' access to the website or commit unauthorised intrusion into any part of the website, including computers, files, accounts, networks and equipment;
7. not to attempt to bypass the network firewall;
8. not to use any part of the website for which you are not authorised or devise ways to circumvent security in order to access part of the website for which you are not authorised. That includes but is not limited to, scanning networks with the intent to breach and/or evaluate security, whether or not the intrusion results in access or not; and
9. not to attempt to misuse the website. This includes but is not limited to password cracking, social engineering (defrauding others into releasing their passwords), denial of service attacks, harmful and malicious destruction of data, injection of computer viruses, intentional invasion of privacy.

These conditions are governed by and construed according to the laws in force in the State of New South Wales.

## Privacy

The Department maintains the Register to provide a pool of candidates, in addition to other sources, from which to identify suitable individuals and/or organisations to be invited to respond to a subsequent request for quote process for a Crown Reserve administrator role. The Department

maintains the Register in accordance with the PPIP Act and HRIP Act and its Privacy Management Plan.

Personal information contained in your online application form includes, but is not limited to:

- your personal details, including, name, address, phone number;
- your Curriculum Vitae, including your employment history.

By joining the Register, you acknowledge that the Department:

- will hold your personal information securely; and
- will use your personal information for purposes related to maintaining the Register and as set out in the terms and conditions; and
- will provide you with access to your personal information at any time.

The Department will not disclose your personal information to anybody else unless it is required to do so by law (for example if the information is needed in an emergency or for a law enforcement purpose).