

## 2020–21 Crown Reserves Improvement Fund Program assessment and eligibility checklist

This checklist is provided for applicants to use as a guide to ensure any application submitted for Crown Reserves Improvement Fund (CRIF) funding is relevant, eligible and addresses all appropriate criteria. Please note that this is a supporting tool and does not have to be submitted.

All applicants are required to read the *Information Guide* and *Application Instructions* **BEFORE** submitting an application. All documents can be found on the Reserve Manager webpage at: <https://reservemanager.crownland.nsw.gov.au/funding/crif>.

Applications must be submitted on-line by **5pm, Friday 10 July 2020**. No extensions will be granted.

### Eligibility criteria

Eligibility criteria are evaluated on a 'yes/no' basis. Failing to meet any of these means the application is ineligible for funding consideration.

**Table 1. Eligibility criteria**

Application type	Eligibility criteria	Completed?
All applications	The application has been entered on-line by an authorised person (see definition in table 1 of the <i>Information Guide</i> ) from the official land manager of the Crown reserve or freehold showground  OR A written and signed authorisation by an authorised person (see definition in table 1 of the <i>Information Guide</i> ) from the land manager of the Crown reserve or freehold showground has been included with the application	<input type="checkbox"/>
	The Crown land manager has no outstanding CRIF final project reports	<input type="checkbox"/>
	Appropriate number of quotes/cost estimates have been included for each activity element	<input type="checkbox"/>
	Appropriate financial information is included in the application	<input type="checkbox"/>
	The activity is consistent with the <i>Crown Land Management Act 2016</i> .	<input type="checkbox"/>
Loans only	The Crown land manager has the ability to meet all the terms of the loan	<input type="checkbox"/>
	The following financial statements are included with application: <ul style="list-style-type: none"> <li>balance sheet</li> <li>profit and loss statement.</li> <li>most recent bank statements</li> </ul>	<input type="checkbox"/>
Pest and weed	The activity will occur on Crown land	<input type="checkbox"/>

### Assessable criteria

Assessable criteria are evaluated on a weighted score basis.

Applications will be scored and ranked using assessable criteria to determine the merit and relative priority of the proposed activity.

**Table 2. Assessable criteria**

Application Type	Assessable criteria	If applicable—details included in application?
All Applications	The extent to which the activity will address a work health and safety or other serious risk issue	<input type="checkbox"/>
	The Crown land manager could not readily fund the activity from the organisation's own cash reserves or from another, more appropriate, funding source (for grant applications)	<input type="checkbox"/>
	The activity is being supported through contributions from the Crown land manager and/or other organisations (e.g. user groups, the local community, council, sponsors, other funding programs). Note that this includes in-kind contributions (e.g. volunteer labour)	<input type="checkbox"/>
	The activity will address one or more of the CRIFP objectives	<input type="checkbox"/>
	The Crown land manager has the ability to successfully deliver the project (e.g. detailed quotes/cost estimates provided, demonstrated previous experience, planning approvals if applicable, detailed project management strategy, etc.)	<input type="checkbox"/>
	Social, cultural or environmental factors and/or benefits to the community of the project	<input type="checkbox"/>
Pest	Severity of the pest/s and potential to spread and/or degrade agricultural land, natural vegetation, community land, etc.	<input type="checkbox"/>
	Activity addresses objectives of the <i>NSW Invasive Species Plan 2018-2021</i>	<input type="checkbox"/>
	Activity is compatible with the <i>NSW Wild Dog Management Strategy 2017-2022</i> and/or the <i>NSW National Parks Regional Pest Management Strategy</i>	<input type="checkbox"/>
	Activity demonstrates 'best practice' in pest management control as recommended by the Department of Industry or Local Control Authorities	<input type="checkbox"/>
	Activity leads to long term control of identified pest animals, including a plan to implement follow up work	<input type="checkbox"/>
	Activity is collaborative and/or attracts funding from Local Land Services, agencies, Crown land managers, community groups or other parties in kind or cash	<input type="checkbox"/>
	Activity outlines process to monitor effectiveness and achievement of the control measures	<input type="checkbox"/>

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Weed	Severity of weed and potential to spread and/or degrade agricultural land, natural vegetation, community land, etc. (a site-specific weed risk assessment and/or management plan would be highly desirable).	<input type="checkbox"/>
	Activity addresses objectives of the <i>NSW Invasive Species Plan 2018-2021</i>	<input type="checkbox"/>
	Activity is compatible with the <i>Regional Strategic Weed Management Plan</i> and <i>NSW Weeds Action Program 2015-2020</i>	<input type="checkbox"/>
	Activity demonstrates 'best practice' in weed management control as recommended by the Department of Planning, Industry and Environment or Local Control Authorities	<input type="checkbox"/>
	Activity leads to long-term control of identified weeds, including a plan to implement follow up work	<input type="checkbox"/>
	Activity is collaborative and/or attracts funding from Local Land Services, agencies, Crown land managers, community groups or other parties in kind or cash	<input type="checkbox"/>
	Activity outlines process to monitor effectiveness and achievement of the control measures	<input type="checkbox"/>

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