# Reclassification of Crown land as operational land

Council Crown land managers should use this form to apply for ministerial consent to classify and manage Crown land as operational land under the *Local Government Act 1993* (LG Act) or Crown reserves managed by council in accordance with the *Crown Land Management Act 2016* (CLM Act).

## Important information

Please refer to the accompanying *Guideline* - *initial categorisation of Crown land managed by council Crown land managers* for further information.

**Contact us**

For more information, please contact us at:

NSW Department of Planning, Housing and Infrastructure   
PO Box 2185  
DANGAR NSW 2309

Phone: 1300 886 235  
Fax: 02 4925 3517  
Email: [council.clm@crownland.nsw.gov.au](mailto:council.clm@crownland.nsw.gov.au%20)   
Web: [reservemanager.crownland.nsw.gov.au](https://reservemanager.crownland.nsw.gov.au)

**Lodgement**

Email the completed form to: [council.clm@crownland.nsw.gov.au](mailto:council.clm@crownland.nsw.gov.au)

or

Mail to:

NSW Department Planning, Housing and Infrastructure  
Attn: Council Crown land management  
PO Box 2185  
DANGAR NSW 2309

## Applicant details

|  |  |
| --- | --- |
| Council name: |  |
| Council address: |  |
| Council contact person name and position: |  |
| Contact person email address: |  |
| Contact person work number: |  |

## Reserve details

|  |  |
| --- | --- |
| Multiple reserves update (complete attached schedule) | Single reserve update (complete below.) |

|  |  |  |  |
| --- | --- | --- | --- |
| Reserve name: |  | | |
| Reserve address: |  | | |
| Parish /county: |  | | |
| Local Government Area (LGA): |  | | |
| Lot/s: |  | DP |  |
| Reserve purpose: |  | | |

## Declaration

I declare and affirm that the information provided on this form is accurate to the best of my knowledge and belief:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Position: |  | | |
| Signature: |  | Date: |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Office use only – Refer to the Receipting and Referrals Codes Document | | | | | | | |
| BCD  BCN  DO | | | Code |  | | Account Number |  |
| CM9 |  | Checked by | | |  | Date |  |

## Schedule 1

Table 1 multiple reserve update

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Reserve/dedication | Gazetted purpose | Lot/DP | Parish | County | Suburb/locality | Justification |
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Note: the above table may be submitted as an excel spreadsheet provided that all the above fields are included.

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